

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DIRECTOR OF LAND RECORDS & SURVEY
LOWER LACHUMIERE::: SHILLONG – 793001

ADVERTISEMENT

No. LRS.11/86/Pt/1013-A dated 6th November, 2020. On behalf of the Directorate of Land Records & Survey Application (Online-mode only) are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the post of Peon. Online Applications will be received up to 17:00 hrs on 7th December, 2020 and no application will be entertained after the closing date.

IMPORTANT: It is mandatory for the applicants to have acquired the requisite educational qualification(s) prescribed for the post, as on the last date fixed for submission of applications.

1. **Name of post:** Peon
2. **Total no. of posts:** 2 (two)
3. **Scale of pay:** ₹ 17,400-41000 (Level-1)
4. **Age Limit (as on 07.12.2020):** Between 18 to 27 years. Upper age limit is relaxable by 5(five) years in case of SC/ST candidate.
5. **Educational Qualification:** Minimum Class VIII passed (as on 07.12.2020).
6. **How to Apply:** Candidates are to apply and submit their applications through online mode only by clicking on the "Online Application" icon appearing in the website of the department www.megrevenueadm.gov.in. Applications received through any other mode will not be accepted and will be summarily rejected. For candidates applying for the first time through online mode, a one-time registration process is required to enable them to apply against the advertised vacancies/posts. Kindly read the instructions on the web page carefully before applying. Last date for online application is 17:00 hrs. on 7th December, 2020.
7. **PAYMENT OF APPLICATION FEES:** Candidates who wish to apply may pay the application fees which is ₹ 100/- for General category and ₹ 50/- for Scheduled Tribe/Schedule Castes who are permanent residents of the State of Meghalaya using any one of the following modes of payment only:-
 - (a) Debit cum ATM Cards/Credit Cards/Net Banking.
 - (b) e-Challan (Cash Payment) Payment via SBI Net-banking/ATM cum Debit Cards:- For payment using State Bank of India/s Net-banking, please select e-payment and select State Bank of India in the Meghalaya ePayment Portal page. Payment via Net Banking/Debit/ATM/Credits Cards or Net Banking of other banks, please select SBI e-Pay Payment Gateway and click Proceed for Payment. E-Challan/Cash Payment at any branch of SBI. Candidates may also opt for Cash Payment at any of the branches of SBI. For cash payment, please select Payment across Bank Counter. Fill in the required details, an e-Challan will be generated. Take a printout of the e-Challan and make the

required payment at any branch of SBI. Please note that you need NOT submit the e-Challan to the Directorate of Land Records & Survey.

Kindly note that an additional amount in the form of Bank's Commission may be applicable depending upon the mode of payment. The amount once deposited shall not be refunded or adjusted against any other purpose. In case of any problem being faced in the processing of the online application, applicants can contact the Office of the Director of Land Records & Survey directly in person or e-mail at dlrsmeghgovt@gmail.com along with their phone numbers.

8. **RESERVATION OF VACANCIES:** As per Reservation Policy of the Government of Meghalaya.
9. **Last Date of Submission of Application:** 7th December, 2020.
10. **DECISION ON ELIGIBILITY OF CANDIDATES:** Only preliminary scrutiny of the application and other aspects will be undertaken before proceeding to the next stage of the recruitment and therefore, the acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed such as educational qualification, age, physical standards etc., and satisfy themselves that they are eligible for the posts, before applying. After such scrutiny a "Proposed Rejection/Ineligibility List" shall be published and hosted in the department's website as well as in the Notice Board of the Office. A candidate is allowed 15 days time to file representation against such proposed Rejection. Original Certificates will be sought only from those candidates who qualify for the Personal Interview. If a candidate does not furnish the original certificates to substantiate his educational qualification his/her candidature will be cancelled and the Commission's decision in this regard shall be final. Candidates who have also not fulfil the requisite qualification as on the last date of receipt of application will not be eligible to apply for the post.

Director of Land Records & Survey,
Meghalaya, Shillong.