

OFFICE OF THE DEPUTY COMMISSIONER  
WEST KHASI HILLS DISTRICT  
NONGSTOIN



(03654) 280221  
(03654) 280266

NO.NDR-DRM-11/2008/94

Dated Nongstoin the 4<sup>th</sup> August '2016.

To,

The Commissioner & Secretary to the Government of Meghalaya,  
Information Technology Department, Shillong.

Sub: **Meeting Cum Workshop on Disaster Management.**

Sir/Madam,

With reference to the subject cited above, I am to inform you the District Disaster Management Authority, DDMA, West Khasi Hills District Nongstoin is organizing a meeting cum workshop on "Disaster Management" on the 31<sup>st</sup> August 2016 at 11.30 A.M in the TRYSEM Hall, of the Deputy Commissioner, Nongstoin.

In this connection, you are requested to depute technical experts from GIS Lab, Information Technology Department to give a brief presentation on the "Role of GIS in Disaster Management"

Your cooperation in this regard is highly solicited.

Yours faithfully,

Deputy Commissioner,  
&  
Chairman,  
District Disaster Management Authority,  
West Khasi Hills District,  
Nongstoin.

Dated Nongstoin the 4<sup>th</sup> August '2016.

Memo NO.NDR-DRM-11/2008/94-A

Copy to

1 Senior Informatic Officer, NIC, Information Technology GIS Lab, Shillong, for your kind information and necessary action.

*Pyndap*  
*Pls see*  
*[Signature]*  
*22/8*

*[Signature]*  
Deputy Commissioner,  
&  
Chairman,  
District Disaster Management Authority,  
West Khasi Hills District,  
Nongstoin.

FTS - No. 374389/2016/ME4SC

NIC - MSU, SHILLONG
Disty No. : 2537
Date : 17.08.16
File No. :

**PROGRAMME AND AGENDA FOR THE MEETING CUM WORKSHOP ON DISASTER MANAGEMENT:**

1. Presentation on “ the Importance of NEDRP in Disaster Risk Reduction” by NESAC.
2. Presentation on “Role of GIS in Disaster Management” by GIS LAB Shillong.
3. Preparation for South West Monsoon. Check List for all Departments
4. Identify buildings and places to be used as relief centers or camp in the district. The Shelter camps have been identified but they need to be notified and mapped.. The number of open spaces open playgrounds needs to be identified as places for helipads.
5. The preparation of District Health Preparedness Plan. Hospital Disaster Management Plans of all the Hospitals/ CHC/ PHC in the District.
6. Associating Telecom Service Provider with Disaster Management.
7. Hazard and Vulnerability Analysis need to be carried out in the entire district. Digital Mapping required for incorporation in the District DM Plan.
8. Mapping of Hospitals/ CHCs/PHCs/ Sub Centre, Relief Camps / Relief Shelters, Helipads. Anganwadi Centres, Community Halls, Hazard Prone areas of the District.
9. Notification for Incident Response Team of the District.
10. Inclusion of NGOs in Disaster Management Plans.
11. Trainings/ Workshops/ Mock Drill....
12. Miscellaneous / Other relevant matters.